

**Student Portion Public Reporting from St. Joseph Hospital School of Nursing, Nashua, N.H.**

December 31, 2020

(1) An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to Students.

**Signed by John Jurczyk, President of St. Joseph Hospital and SVP of Covenant Health 5/6/20 and 5/4/2020.**

(2) The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students.

**Section 18004(a)(1): \$96,027**

**Section 18004(a)(3): \$403,973**

(3) The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (*i.e.*, as of the initial report and every calendar quarter thereafter).

**\$48,014 as of 5/21/2020 and \$48,013 on 10/14/2020 for total of \$96,027 completing Section 18004(a)(1) disbursement with 100% of funding being provided as Emergency Financial Aid Grants to students.**

(4) The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to Students under Section 18004(a)(1) of the CARES Act: **170**.

(5) The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

**98 students (first disbursement) and 66 students (second disbursement) for a total of 123 students (some students received grants at each disbursement).**

(6) The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) and Section 1800(a)(3) of the CARES Act.

**Methodology used for first 18004(a)(1) disbursement:**

Eligible students received an amount ranging from the maximum of \$850.00 to \$50.00. The method used by the School of Nursing to determine the level of aid was calculated by the EFC (Estimated Family Contribution) of the individual FAFSA.

A student with a score of '0' means the family/student is not expected to contribute anything. A score of 1000 means the family/student should contribute \$1,000. A score of 30000 means the family/student should contribute \$30,000. Therefore, the lower the number, the more financially needy the student is. The distribution breakdown for the disbursement of \$48,014 is below.

<b>EFC (Estimated Family Contribution)</b>	<b>Number of Eligible Students</b>	<b>Individual Grant Award Amount</b>	<b>Total Disbursed as of June 1, 2020</b>
EFC 0- 1000	27	\$850.00	\$22,950
EFC 1001 – 5000	16	\$550.00	\$8,800
EFC 5001- 10000	21	\$450.00	\$9,450
EFC 10001-30000	26	\$250.00	\$6,500
EFC 30000-higher	<10	\$50.00	\$400.00
No FAFSA		n/a	<b>\$48,100</b> NB: \$86 over award amount was taken from the school's scholarship fund

**Methodology for second 18004(a)(1) disbursement:**

Students were requested to complete an application form that included: basic demographic information, EFC score, and to include a brief description of any hardships the student and/or family encountered related to the COVID emergency and how that might have affected their nursing education program. Hardships described included: economic difficulty due to unemployment, reduced work hours, or furlough; COVID related illness, quarantine or self-isolation; need for home schooling or other childcare issues that negatively affected a student’s school attendance or ability to have sufficient study time.

Detailing and sharing these hardships permitted the School administration to determine the level of CARES Act funding awarded per student. The EFC was used to create categories as described above. A further review of an individual student’s hardships due to COVID were taken into consideration by the scholarship committee. As a result, 12 students were ‘bumped’ into a higher need category resulting in a larger disbursement. Hardship descriptions were not used to place a student into a lower category. Students were assured that these monies were grants, and not required to be paid back to the School. Further, students were told that the individual grants could be used to cover tuition, school expenses, or living expenses.

Once the categories and the number of students in each category was set, the second funding of \$48,013 was distributed by category. The breakdown of student and disbursement for the second disbursement is below.

<b>EFC (Estimated Family Contribution)</b>	<b>Number of eligible students</b>	<b>Individual Grant Award Amount</b>	<b>Total Disbursed as of November 1, 2020</b>
EFC 0- 1000	20	\$1200	\$24000
EFC 1001 – 5000	8	\$750	\$6000
EFC 5001- 10000	10	\$650	\$6500
EFC 10001-30000	17	\$462.53	\$7863
EFC 30000-higher	5	\$250	\$1250
No FAFSA	6	\$400	\$2400
<b>Total Amount disbursed Part 1 B</b>			<b>\$48,013</b>
<b>Total Amount disbursed Part 1 (A&amp;B) as of 10/30/20</b>			<b>\$96,027*</b>
			<i>*Again, total of \$96,113 was disbursed with \$86 additional awarded via School's scholarship fund.</i>

**Methodology for third disbursement, 18004(a)(3):**

Students were again requested to complete an application form that included basic demographic information, EFC score, and one or two paragraphs explaining any hardships the student and/or family encountered related to the COVID emergency and how that might have affected their nursing education program. Reviewing these hardships aided the scholarship committee in making further determinations of need. In this round, 3 students were ‘bumped’ into a higher category resulting in a larger disbursement. Hardship descriptions were not used to place a student into a lower category.

Students have been assured that these awards are grants, and are not to be paid back to the School. Further, students were told that the individual grants could be used to cover tuition, school expenses, or living expenses.

Once the categories and the number of students in each category was determined, the student portion funding of \$108,950.00 was distributed by category.

	<b>Number of eligible students</b>	<b>Individual Grant Award Amount</b>	<b>Total Disbursed as of November 25, 2020</b>
EFC 0- 1000	21	\$2,625.00	\$55,125.00
EFC 1001 – 5000	6	\$1,725.00	\$10,350.00
EFC 5001- 10000	11	\$1,425.00	\$15,675.00
EFC 10001-30000	16	\$1,225.00	\$19,600.00
EFC 30000-higher or No FASFA	8	\$1,025.00	\$8,200.00
<b>Total</b>	<b>62</b>		<b>\$108,950.00</b>

7) Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

**Letter sent out with the disbursement:**

Good Day,

Enclosed is a CARES Act Emergency Relief Student Grant check made possible by the US Department of Education. This is a grant from the federal government and there is no repayment or obligation.

The funds are being distributed to help alumni and students who were enrolled and impacted by the COVID 19 pandemic at the time of the grant's disbursement and can be used in any manner you choose.

Please continue to use proper safeguards to protect yourself and your loved ones from this ongoing health threat.

Sincerely,

*Vickie Fieler, PhD, RN*

Dean, St. Joseph School of Nursing