



Training Program Application Checklist

THESE ITEMS ARE TO BE TURNED INTO THE SCHOOL BEFORE INTERVIEW WILL BE GRANTED.

Application Requirements:

Please note start date of program you are interested in _____

- Print your **application** from the school website: www.sjson.edu
Complete and Submit with the \$25 application fee
 - If paying with a third party vendor (WIOA) no application fee needed at this time.

- Submit Official Transcripts:**
PLEASE NOTE: All transcripts must come from the institution(s) directly either by email, US mail, or if hand carried must be in an unopened official school envelope with seal.
 - High School, GED or HiSET (required of all applicants regardless of college attendance)
 - Official CED (Boston) or WES (New York) Translation of Foreign Transcript(s) (if applicable)

- Submit Proof of Legal Residence in U.S.**
Copy of US Birth Certificate, Certificate of Naturalization or unexpired US Passport or Permanent Resident Card

If accepted, please submit:

- WIOA VOUCHER**
- Copy of Health Insurance card**
- Complete Physical (within the past year)**
- Proof of Immunizations**
 - COVID**
 - MMR**
 - VARICELLA**
 - TD**
 - HEP B**
 - TB OR QUANTIFERON- TB**
- Completed paperwork and \$95 for Criminal Background Check**